FAMIS SSL VPN Connection

Some FAMIS users will need to install an SSL VPN ActiveX control to be able to access FAMIS. This currently affects mostly HSC and UNMH users, but could affect anyone who works from an offsite location, is behind another firewall or from a wireless connection. Please follow the instructions below to complete the install. Please contact your IT support if you have any questions or issues with the installation.

Instructions

<table>
<thead>
<tr>
<th>INSTALL of Juniper SSL VPN</th>
</tr>
</thead>
<tbody>
<tr>
<td>Note</td>
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</tbody>
</table>

1) The installation of the SSL VPN requires Administrative rights to the PC or laptop.

2) Ensure that there is no existing connection to the Cisco [or other] VPN client before installing the SSL VPN onto a machine.

3) The SSL VPN requires that workstations and laptops be configured properly. Since the VPN is used for other purposes besides FAMIS, please make sure you check with your departmental IT or UNM IT for these needs.

Step 1

Go to the Link on the Space Database (FAMIS) webpage

The link to the Space Database (Famis) web page is [http://iss.unm.edu/PCD/SM/spacedb.html](http://iss.unm.edu/PCD/SM/spacedb.html)

Step 2

Double Click the Shortcut Icon and the Juniper Login screen should appear.

Enter in your “UNM NetID and password and click “Sign In”
Step 3

The “Installation of Juniper setup ActiveX” screen should appear with a yellow bar at the top.

Right Click on the Yellow bar to get the following popdown and click on “Install This Add-on for All Users on This Computer”.

Step 4

Click on “Always”.

Step 4 Note

If you get this screen jump to Step 11.
<table>
<thead>
<tr>
<th>Step 5</th>
<th>![Image of User Account Control dialog box] Click “Yes”.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Step 6</td>
<td>![Image of User Account Control dialog box] Click “Yes”.</td>
</tr>
<tr>
<td>Step 7</td>
<td>![Image of Setup Secure Application Manager dialog box] Let software download. DO NOT hit cancel.</td>
</tr>
<tr>
<td>Step 8</td>
<td>![Image of User Account Control dialog box] Click “Yes”.</td>
</tr>
<tr>
<td>Step 9</td>
<td>![Image of Windows Secure Application Manager dialog box] Let the software install.</td>
</tr>
<tr>
<td>Step 10</td>
<td>![Image of User Account Control dialog box] Click “Yes”.</td>
</tr>
</tbody>
</table>
Step 11
Click on "FAMIS" in the Web Bookmarks

Step 12
Click on "Continue" in the Warning box.

Step 13
You are now at the FAMIS Sign-on page.
Enter your UNM NetID and your UNM NetID Password
### Step 14

You will now be in the FAMIS Portal.

### Step 14 Note

| 1 | Log out of the FAMIS Portal |
| 2 | Logout of the SSL VPN |

You have to logout TWICE.

LOGOUT of FAMIS and Juniper SSL VPN

### Step 15

Click “Logout” to exit the FAMIS Portal.

### Step 16

Click the door icon to exit the Juniper SSL VPN connection.

### Step 16 Note

It is important to exit your Juniper SSL VPN connection when not in use.