FAMIS
Facilities Asset Management Information System

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What is FAMIS?

- **FAMIS** is an Oracle database. This database holds facilities data for all UNM buildings.

- **AutoCAD** is the computer aided drafting software that we use to maintain and update the building floor plans of record.

- **FAMISCAD** is a program that creates a direct link between AutoCAD drawings and FAMIS, thus creating a bi-directional link between our AutoCAD building floor plans, and the FAMIS database.
What’s in it for Me?

- **FAMIS** is the database of record for all of UNM’s 11+ million square feet of facility data and drawings.

- **FAMIS** produces the BR&R report of eligible I&G space which directly ties to formula funding dollars from the State.

- **FAMIS** provides all spacial data for the F&A report which directly ties to UNM’s Indirect Cost Rate proposal.

- **FAMIS** allows UNM to benchmark other Higher Education institutions by using National space standards (FICM codes) from the US Department of Education.

- **FAMIS** allows you to have access to view data and floor plans through Self-Service when you need it.

- **FAMIS** uses reporting tools which provides Standardized Reports when you need them.
FAMIS Portal Components

Space Survey – Edit Data

Home Page – FAMIS Information

Visual Map – Floor Plans / VSP

Reports – View Data

1/26/2012 Space Management
FAMIS BackEnd Components

Visual Space Planning

Plan Spaces/Moves before hand and see your scenarios before hand.

FAMISCAD – Graphical Reports

See multiple value spaces with data colors and larger format sizes
Who will use FAMIS?

- Authorized Users that are part of...
  - Space Management
  - Campus Planning
  - Facility based Departments
    - PPD
    - SRS
    - ETC.
  - Building Coordinators
  - Administration
  - Departmental Space Coordinators
  - Departmental Users
  - Colleges/Schools

- FAMIS Security Levels
  - Read Only
    - Global Rights
    - Departmental Rights
  - Edit/Update
    - Global Rights
    - Departmental Rights
Where do we access FAMIS?

- FAMIS is available online.
  
  Individual login accounts to the site will be required once access is approved.

  - Space Management webpage
    - [http://iss.unm.edu/PCD/SM/spacedb.html](http://iss.unm.edu/PCD/SM/spacedb.html)
    - Policies / Standards

  - MyUNM Channel
    - FAMIS links will be available under the Employee Life tab, UNM Business Applications Channel/Box

- FAMIS Help
  
  - Space Management Webpage: [http://iss.unm.edu/PCD/SM/spacedb.html](http://iss.unm.edu/PCD/SM/spacedb.html)
  
  - Help Line: 277-3800
  
  - Email: space@unm.edu
Implementation

- Informational Meet & Greet (Deans, Schools, Branches and Dept/Admin Heads)
  - Presentation (Overview and/or Detail)
  - Forms (Security, Gatekeepers)
  - Contact/Meet with approved/assigned Gatekeepers

- Training
  - Policies (FAMIS, Access, Duties, Etc.)
  - Procedures (Floor Plans, Bldg #'s, Rm #'s, Assistance, Etc.)
  - Coding (FICM, F & A, Etc.)
  - FAMIS Portal Classes (Editors required)

- Space Allocation Review (Editor and Read-Only)
  - Floor Plan Review
  - Data Review
What do we need from you?

- **Departmental Contacts**
  - Administrative Contact
    - Individual(s) who will work with PCD Space Management
    - Individual(s) who will require access to the UNM Space Management database
      - Departmental Space Coordinator (Editor)
      - Departmental Space Viewer (Viewer)
  - IT Contact
    - Individual who will assure users computer specifications meet Self-Service computer requirements

- **Training**
  - Departmental Space Coordinators (Editors) trained before F & A proposal

- **Accurate Data & Floor Plans**
  - Communication & updates from users